

**St George & St Andrew United Church  
Church Council Meeting  
Jim MacIntosh Room  
Thursday, October 20, 2022**

The meeting of the Church Council of St George & St Andrew United Church was held Thursday, October 20, 2022, in the Jim MacIntosh Hall at 7:00pm.

**Present:**

Stuart Jamieson – Chair	Rev. Sheila Redden-Smith – Minister		
Rosanne Peach – Secretary	Wendy Fletcher – Treasurer		
Barry Fletcher – Trustee Rep.	Linda MacCharles – Ministry & Personnel		
Joanne Buckmaster	Richard Wiles	Garry Freeman	Robert Prosser

**Regrets:** David Holborn – Region 15                      Sophia Oldford

**Welcome:**

Stuart Jamieson, Chair, welcomed everyone to the meeting.

**Call to Order:**

The Chair called the meeting to order at 7:02pm

**Holy Manners, Opening Prayer:**

Holy Manners was read, followed Rev. Sheila leading leading us in prayer.

**Quorum Confirmation:**

Quorum was confirmed.

**Agenda Additions:**

Worship Committee  
Questions from Joanne Buckmaster

**Motion to Accept Agenda:**

**MOTION:** By motion of Garry Freeman and Barry Fletcher, that the agenda be accepted as amended. Carried

**Minutes of May 19, 2022, June 29, 2022, September 8, 2022**

**Corrections:** The minutes of June 29, 2022 was accepted not May 19, 2022 that was accepted. Also, the correct terminology for Rev. Sheila's position is 'Short Term Supply' rather than 'Interim Supply'

**MOTION:** By motion of Wendy Fletcher and Richard Wiles, that the minutes up to September 8, 2022, be accepted as circulated. Carried

**MOTION: By motion of Wendy Fletcher and Linda MacCharles, that the minutes of September 8, 2022, be accepted as amended. Carried.**

**Business Arising:**

1) Pulpit Supply: – The permission to extend Rev. Sheila Redden-Smith’s term by a month has been approved. (See Attached).

2) Energy Project: The heat is on in the building, the lift to facilitate the installation of the solar panels is in the driveway. The fans are here to be installed and when that is done the insulation will be upgraded in the ceiling. They are working on the doors to the sanctuary to make them more weather proof.

3) Affirming Budget Revision: - The budget for the Affirming Service requires adjusting as it came in over budget at \$625. It was noted that the service was great and uplifting.

**MOTION: By motion of Joanne Buckmaster and Barry Fletcher, that the revised amount be approved. Carried.**

4) Encourage Masking: - Joanne Buckmaster has volunteered to make 5 posters that encourages masking – one for each entrance.

5) Stairway Update: - The Property Committee has done some repair on the front step. They are also working on a solution for the side entrance steps. It was suggested that a sign be put up on the slanted ceiling citing caution might help. A letter will be sent to Toni Gallagher informing her that we are working on a solution.

6) Bill MacDonald Request: - The chair will follow up on this.

7) November Skits: - Saturday, November 5, 2022, at 2pm is the time for these skits, Masks encouraged.

8) Job Descriptions: - Linda MacCharles (M&P) suggested that it is time to review/update the contract for the Organist/Choir Director. This is the responsibility of Church Council. Stuart Jamieson and Barry Fletcher will carry out this task.

**MOTION: By motion of Linda MacCharles and Joanne Buckmaster, that the Job Description for the Organist be accepted. Carried.**

**MOTION: By motion of Linda MacCharles and Richard Wiles, that the Job Description for the Custodian be accepted. Carried.**

9) Gift Policy: - This is being worked on.

10) Admin Support for Minister: - The new Minister is requesting 10 hrs of assistance a week to cover the following: -

a) Web Administration

b) Processing mail and Directing where it needs to go

- c) Intercepting phone messages
- d) Managing Church Calendar and Bookings

During the discussion it was determined that most of the duties are being done now by volunteers and some, if not all, may be willing to continue.

11) Worship Committee: - This committee was inadvertently left off the sign up list last year. It would be made up of the minister, organist and one or two others to brainstorm on what route the services would take for each Church Season. This was tabled until the next meeting.

At this time, it was also decided that members of council would volunteer to meet with a volunteer group and facilitate the structuring of the group.

**Correspondence:**

There was no correspondence.

**Treasurer's Report:**

Wendy Fletcher, Treasurer, circulated the September 30, 2022 Financial Statements to council member earlier in October by email.

**MOTION: By motion of Barry Fletcher and Rob Prosser, that the September Financial Statements be accepted as circulated. Carried.**

**New Business:**

1) A copy of "Getting Married" brochure stating the procedure for church weddings has been located and the signature of the former minister has been removed. Also, a copy of the "Minister's Emergency Assistance Fund" has been located. This was deferred until next meeting,

2) Question re where to hang the confirmation sign of Affirming Crest. - Suggested place was the entrance over the fountain.

**MOTION: By motion of Linda MacCharles and Rosanne Peach, that the Affirming Crest be hung in the foyer over the fountain. Carried.**

This will be done by Garry Freeman and Art Jones.

**New Creed and Blessing:** The Creed was spoken and Rev. Sheila led us in the blessing.

**Next Meeting:** December 1, 2022, at 7:00pm.

Adjournment:

**By motion of Richard Wiles and Garry Freeman, meeting adjourned at 8:37pm.**